



NEIL BOARD MEETING

American Society of Safety Professionals (ASSP) Northeastern Illinois (NEIL) Chapter

Minutes of the Board Meeting – 15 March 2019 at Maggiano's, in Schaumburg.

Attendees: Claire Obuchowski (President), Sara Gibson, Melissa Gawron, Anthony Stephens, Matthew Baker, Bob Wasick, Charlie Vasconez, Dan Pritchett

- 1) Meeting Called to Order at 1:48 p.m. by Claire Obuchowski
- 2) Past Minutes/Secretary Report – Melissa Gawron – Notes Approved
- 3) Treasurer's Report – Sara Gibson – Treasurer's Report detailed revenue and expenses for February to current date.
- 4) Committee Reports
 - a. Board Elections – John Hoekstra: Not Present
 - Claire mentioned that the regional call was this morning and that the deadlines for finding a president-elect are due by May 31st at the end of the Fiscal Year. (Only two more meetings left)
 - Year End Financial Report is due to HQ on 5/31, an audit will be completed by the current President Elect, Anthony Stephens and Treasurer, Sara Gibson.
 - b. Newsletter – Derek Mokersky: Not Present
 - c. Membership – Dan Pritchett
 - Dan to reach out/ email students who have graduated college, any student chapter member of ASSP will receive a free one-year membership to the ASSP Professional Chapter. Charlie will notify Dr. Mills to remind students about opportunity.
 - d. Webpage/Jobs – Matthew Baker
 - Matthew has updated the webpage with current PO Box address
 - Current Address: ASSP NEIL Chapter, PO Box 59170, Schaumburg, IL 60159
 - The LinkedIn group information has now been shared with Claire. Claire and Anthony are now managers of the ASSE NEIL Chapter LinkedIn Group, of approximately 134-150 members. Administration of site still belongs to Rick. Goal is to get site Administration to our group member so they can update the information on the page, like ASSE to ASSP and correct other outdated information. We shall publicize more reminders when we have ironed out all of the wrinkles.
 - e. Safety & Health Conference – Sheri Lesak: Not Present
 - Registration for the Conference opens on July 1st.
 - f. Awards / Recognition – Bob Wasick: Nothing new to report at this time.
 - g. NIU Student Chapter – Dr. Mills /Charlie Vasconez
 - The room and food for next month's meeting has been taken care of by Dr. Mills. Matthew and Charlie will help with the organization of the event next month. Bill has invited 3 Rivers Members to attend the presentation.
 - Charlie wanted everyone to know that the 1st golf committee meeting is on April 3rd, they are looking for sponsorship for the golf outing. Charlie requested that he be able to speak for a few minutes at next month's ASSP meeting to advertise.
 - Charlie also noted that the Student Shadowing program has been shelved due to lack of interest.



h. Sponsorship Chair – Melissa Gawron: No new interest for sponsorship at this time.

5) Old Business

a. Sponsorship Program – proposed new wording for the Sponsorship paperwork has been approved.

6) New Business

a. President Elect volunteers/nominations – Need to submit in COMT by May 31st.

- Claire has asked Derek to send out an email explaining the job duties for board members again, but it has not been sent out yet. Contact Claire if you have any individuals interested in becoming president elect. Being on the board can be seen as a resume builder, points towards professional certifications.
- Charlie suggested that we look at repeated chapter member attendance to see who has been coming to meetings regularly. Claire to contact Brittany Ekena.

b. Platinum Chapter video/picture submission for PDC requested by HQ – John

- This video is to showcase how amazing ASSP NEIL chapter is! John volunteered to create the video.

c. Need details on NIU Student Day to encourage participation.

d. Sara mentions that on Saturday April 27th, Harper College will be holding our “College and Career Fair” on campus. Sara, Melissa, and Charlie will be attending; if you are interested in helping out, please contact Sara. We will be promoting ASSP/NEIL and have the pop up sign, banners, and we may possibly be handing out ASSP swag.

7) 2018 – 2019 Meetings

a. April 26th – NIU Student Day (NIU Naperville)

b. Spring ROC – April 25-26th

c. May 17th – OSHA Update (Maggiano's)

d. June 9-12th PDC (New Orleans)

8) Meeting Adjourned at 2:16 pm.