



# NEIL BOARD MEETING

## American Society of Safety Professionals (ASSP) Northeastern Illinois (NEIL) Chapter

Minutes of the Board Meeting – 1 June 2018 at Maggiano's

**Attendees: John Hoekstra (President), Sara Gibson, Michael Saujani, Claire Obuchowski, Bob Wasick, Dan Pritchett, Charlie Vasconez, Melissa Gawron, Sheri Lesak, Bill Mills, Rich Rapacki, Matthew Baker, and Anthony Stevens**

- 1) **Meeting Called to Order at 11:45 p.m. by John Hoekstra**
- 2) **Past Minutes/Secretary Report** – May Board meeting was approved by the president and posted after revisions.
- 3) **Treasurer's Report** – Sara provided the Treasurer's Report showing current assets at \$87,478.91. There were 13 attendees for today's meeting. The budget was emailed out. We are in excess of \$7.00 this year for our budget.
  - Savings from the ASSP Conference: two members attending Professional Development Conference (PDC) had the conference cost waived
  - Suggestion for reducing expenses; possible to send only one person to the Regional Operating Committee (ROC) and instead of sending two students, send only one.
  - Allocated \$500 for Student NIU Group, a budget would be required to receive the amount
  - One-time Projector purchase was agreed upon by members at meeting to replace older projector, which is difficult to use, freezes and shuts down occasionally. Claire and Bill will work together on finding multiple projector options for the group to vote on through email. (Budget to be under \$1000)
  - Email issues could be a possible cause for lower attendance this year; Goal to fix issue
- 4) **Planning Committee (2018-2019 Meetings)**
  - a. See attached copy of ASSE NEIL 2018-2019 Meeting Calendar
    - Sept. CSH&EC at NIU in Naperville, IL
    - Oct. Industrial Hygiene in Schaumburg and Rockford, OSHA Update
    - Nov. ISO 45001
    - Dec. Northern IL Food Bank
    - Jan. Emergency Response and Planning
    - Feb. Transportation and Fleet Safety
    - March Fall Protection and Ladder Safety
    - April NIU Student Day
    - May OSHA Update
    - June Planning Meeting
- 5) **Committee Reports**
  - a. Board Elections – John Hoekstra; Passing of the ASSE job titles, new board members starting include: President: Claire Obuchowski, President-Elect: Anthony Stephens, Secretary: Melissa Gawron, Webmaster/Jobs Chair: Matthew Baker, Newsletter Chair: Derek Mokersky

- b. Newsletter – Amy Timmerman; Not Present.
- c. Membership – Dan Pritchett; None.
- d. Webpage/Jobs – Claire Obuchowski: Matthew Baker is now responsible for the webpage.
- e. Safety & Health Conference – Sheri Lesak/Rich Rapacki
  - Sheri provided handout about the CSHE Conference Steering Committee Update, See Attached.
- f. Awards / Recognition – Bob Wasick; None.
- g. NIU Student Chapter – Dr. Mills /Charlie Vasconez
  - A student schedule was requested for the chapter members, Dr. Mills to provide a list of student events for the possibility of NEIL to participate together (examples include NIU Involvement Fair and STEM Fest)

**6) Old Business: None**

**7) New Business**

- a. Sara suggested; Officer Central Headquarters at ASSP.org, and attending the free Leadership Conference in October
- b. With the ASSE to ASSP name change, our NEIL chapter will be getting an ASSP table cloth and an ASSP standing banner for event use.

**8) Meeting Adjourned at 1:30 pm**