



NEIL BOARD MEETING

American Society of Safety Engineers (ASSE) Northeastern Illinois (NEIL) Chapter

Minutes of the Board Meeting – 20 April 2018 at NIU Naperville
After student presentations

Attendees: John Hoekstra (President), Sara Gibson, Michael Saujani, Dr. Mills, Bob Wasick, and Charlie Vasconez.

- 1) **Meeting Called to Order at 1:40 pm** by John Hoekstra.
- 2) **Past Minutes/Secretary Report** – Mike Saujani – Last month's board minutes were approved and posted on NEIL website.
- 3) **Treasurer's Report** – Sara Gibson provided the Treasurer's Report showing current assets at \$89,052.48. There were only 13 attendees other than the student presenters. This was below our expectations.
- 4) **Committee Reports**
 - a. **Board Elections** – John Hoekstra – There was a discussion regarding the need to nominate candidates for President-Elect and Secretary. John plans to contact a NEIL member to see if he is interested in the President-Elect position. Sara nominated a member for Secretary. Amy said that she knew someone who was interested in being the Newsletter Chair next year.
 - b. **Newsletter** – Amy Timmerman was not present but reported by phone. March and April newsletters were combined. The newsletter is being read via mobile devices and computers on a regular basis by the members.
 - c. **Membership** – Dan Pritchett was not present. However, he mentioned to John before the board meeting that the ASA - The Association of Subcontractors and Affiliates wanted more information about ASSE and NEIL. They also wanted Dan to join their chapter. Per Dan's request, John contacted ASA to share information about ASSE, NEIL chapter, and invited them to our meetings.
 - d. **Website/Jobs** – Claire Obuchowski was not present.
 - e. **Safety & Health Conference** – Sheri Lesak/Rich Rapacki were not present.
 - f. **Awards / Recognition** – Bob Wasick – Nothing to report. No additional awards or nominations.
 - g. **NIU Student Chapter** – Dr. Mills /Charlie Vasconez – Dr. Mills noted that along with the NEIL money and other donations he has secured six ergonomic workstations used by the program. He has also gotten more student involvement recently, so he feels the student leadership will be strong next year. They are already planning events for both Sept. and Oct. He will send the dates and details.

Charlie led a discussion regarding the current criteria for the NEIL Chapter's ASSE Foundation Scholarship. He asked if the criteria should be amended. The decision was not to vote on it during the meeting because there were not enough board members present.

5) **Old Business**

- a. **ASSE Scholarship** – ASSE NEIL foundation scholarship of \$3000 is being awarded to a student from Illinois State.
- b. **Survey** was sent members on interests for next year's presentation topics, events, speakers – result will be tabulated and presented at the planning meeting

6) New Business

- a. Learnings from Spring 2018 ROC Meeting – Much of the ROC focused on the name change process (changing of the by-laws, marketing tool and website updates, email accounts, etc.). Claire met with the presidents of the Chicago and Three Rivers chapters to discuss the potential for having a joint ASSP “roll-out” party.
- b. A survey was sent out on Monday to get input for next year’s presentation topics, events, speakers – results will be tabulated and presented at the June planning meeting.
- c. ASP/CSP Study Group will start May 5th meeting online via Skype on Saturday mornings coordinated by John.

7) 2017 – 2018 Meetings

- a. May 18, 2018 – at Maggiano’s. “Temporary Workers”, Rick Grobart – FCS Management
- b. May 29, 2018 – 2018-2019 budget meeting via webinar at noon.
- c. June 1, 2018 – 2018-2019 planning meeting at Maggiano’s.

8) Meeting Adjourned at 2:30 pm