

NEIL BOARD MEETING



American Society of Safety Engineers (ASSE) Northeastern Illinois (NEIL) Chapter

Minutes of the Board Meeting – 19 January 2018 at Maggiano's

Attendees: John Hoekstra (President) Sara Gibson, Michael Saujani, Claire Obuchowski, Bob Wasick, Amy Timmerman, Dan Pritchett, Charlie Vasconez and Dr. Mills.

- 1) **Meeting Called to Order at 1:45 p.m. by John Hoekstra**
- 2) **Past Minutes/Secretary Report** – November Board meeting minutes were reviewed and approved. There was no board meeting in December as we participated with other ASSE Chapters in packing food for Northern Illinois Food Bank.
- 3) **Treasurer's Report** – Sara provided the Treasurer's Report showing current assets at \$88,610.86. There were 39 attendees with two no shows for today's meeting.
- 4) **Committee Reports**
 - a. Board Elections – John Hoekstra announced open board positions during the chapter meeting.
 - b. Newsletter – Amy Timmerman - 345 copies of the newsletters were electronically delivered to NEIL members. 35% of the members opened the newsletter
 - c. Membership – Dan Pritchett has accepted the position of Membership Chair. He will share with us various ideas he has to increase membership and participation at the Chapter meetings. John will notify HQ so he can get access to Officer Central which has training and access to rosters. Amy said she will show Dan how to find the training on www.asse.org.
 - d. Webpage/Jobs – Claire Obuchowski – Not a whole lot to report other than Mathew Baker has accepted to be Webmaster next year.
 - e. Safety & Health Conference – Sheri Lesak/Rich Rapacki – Sheri and Rich are still looking for volunteers to assist them in managing the Chicagoland Health and Safety conference.
 - f. Awards / Recognition – Bob Wasick – 25 year membership award presented to John Hoekstra, our president and 10 year award presented to Phil Snave. Bill Hollard and Jim Butkas each have 40 year award. They will be invited to attend the chapter meeting for next month. If they do not show up, then the awards will be mailed to them.
 - g. NIU Student Chapter – Dr. Mills /Charlie Vasconez – So far we have not had success encouraging students to participate in "Shadow Days." Last year we had two students and one dropped out in the morning. We will continue with resume review days. Student presentations are scheduled for April at NIU campus in Naperville. NEIL gave \$1000 NIU grant to Justin Cathey.
- 5) **Old Business**
 - a. Bylaws – The chapter bylaws name change (from ASSE to ASSP) and other updates to the bylaws will be voted on at the next chapter meeting if a quorum is obtained. All NEIL members have been notified to attend this important Chapter meeting.
- 6) **New Business**
 - a. 2017 Golf Outing Profits - The golf outing at the Chicagoland Safety conference was \$18. The profit will be divided among the three Chicago chapters.
 - b. Joint December Food Bank Event was hosted by NEIL on 12/7 and the other 2 ASSE chapters. Rick Pokorny handled the site coordination as well as food. There were 20 members that signed up for the event. Rick ordered food for 20 from Panera's, which came to \$346.34 (or \$17.32/person). The Three Rivers Chapter has historically donated \$100-\$150 towards the cost

of the food. When they were asked for a donation, the Three Rivers Chapter agreed to only pay for the cost of meals for their four members who stayed for lunch (\$69.28). Since there was no formal agreement made between the chapters on splitting the costs, John moved and Amy seconded that we accept the \$69.28 from the Three Rivers Chapter and next year be clear on our expectations at joint events. The motion was approved by all with the exception of one “no” vote. The NEIL Chapter donated \$500 to the Northern IL Food Bank with a total cost of \$777 as it was agreed not to bill Chicago Chapter for its one participant.

Supporting the food bank charity event will be a discussion point in the June 2018 planning meeting. Mike reminded us that the purpose of our Chapter is to promote and advance the safety profession and safety professionals. He added that although it is a good thing to do, such an event may not promote the safety profession.

- c. Planning for Member Vote on Revised Bylaws (on Feb. 16th) – The new Bylaws have been posted on the website under “News” and will be voted at the regularly scheduled February Chapter meeting.
- d. Planning for succession and nominations – John reminded us to start planning for successions and nominations. Amy is working on finding nominations for the open position. John stated that the Secretary position filled last April was for a one year period. Therefore, it will now be up for nominations and election in 2018. Mike has expressed interest in continuing with this position.

7) 2017 – 2018 Meetings

- a. Feb 16 – Property Insurance Big Loss – Amy will check with Rick Pokorny about the Zurich speaker for the next meeting.

8) Meeting Adjourned at 2:30 p.m.