

# Meeting Minutes

## American Society of Safety Engineers (ASSE)

### Northeastern Illinois (NEIL) Chapter

#### Board Meeting Minutes – 19, May 2017

**Attendees:** Amy Timmerman (president), John Hoekstra (president-elect), Sara Gibson (Treasurer), Charlie Vasconez (NIU Student Chapter Chair), Claire Obuchowski (Nachowicz) (Webmaster and Jobs Chair), Mike Saujani, Jason Meiner

- **Meeting Call to Order** – Amy Timmerman (2:21 p.m.)
- **Past Minutes/Secretary Report** –
  - Minutes from the April 2017 meeting were approved by Sara Gibson and John Hoekstra.
- **Treasurer's Report** – Sara Gibson

April (start of new fiscal year)

Proceeds:

March Dues \$525

April Lunch \$946.23

Misc Stateline money \$24

Expenditures:

April Lunch – NIU Naperville \$752.50

Webhosting (\$35)

ROC dues (\$54)

Awards frames \$37.13

ROC Travel Amy \$571.40

NIU Ergo Workstation \$250

Annual Financial Report Due 5/31/17 – Fiscal Year: April 1, 2016- March 31, 2017. Sara and John to audit the financial report on May 19 after meeting.

**Total Assets to date:**

Conference seed money	\$5,500.00
Investment Acct.	\$50,056.64
Petty cash (\$75) + PayPal (\$250)	\$325.00
Checking Acct.	\$24,893.21
<b>Total</b>	<b>\$80,774.85</b>

- **Committee Reports**

- Board Elections – Elections were wrapped up April 15<sup>th</sup>. Announced elections at this meeting. 77 people voted.

- Newsletter – Amy Timmerman. Nothing new with this subject.
- Membership –nothing new with this subject.
- Webpage/Jobs – Claire Nachowicz. Nothing new with this subject.
- Safety & Health Conference – Begin promotion in newsletters.
- Awards / Recognition – Bob Wasick. Nothing new with this subject.

- NIU Student Chapter – Charlie said he is getting good feedback on the job shadowing program (9 professionals with at least one student each). Need to work on promoting scholarships and grants at NIU and ISU.

- **Old Business**

- **ROC Fall 2017** – will be held at ASSE HQ. Amy, Sara, John and Jason are forming a ROC planning committee to contact hotels and plan meals.

- **New Business**

- **FY 2017 – 2018 Topics.** Come to the planning meeting with some ideas for topics/speakers.

- **COMT** – 3,980 points (gold level). Expect more points to come soon due to upcoming deadlines.
- **PDC Delegate** – Amy has a conflict and will try to find out which NEIL members are going to PDC to have two representatives.

- **2016 – 2017 Meetings**

- June 2: Budget planning meeting at Harper College at 11:30am

- June 9: Board Planning Meeting at Maggiano's at 11:30am
- **Next Board Meeting:** June 9<sup>th</sup> at Maggiano's
- **Meeting Adjourned:** 2:47 p.m.

*Minutes taken by Claire Obuchowski (Nachowicz)*